

# MOWRAD ROWNAK

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## Summary

**Open minded** with a knack for learning about different cultures and personality types, along with clear and effective **communication** both verbally and in writing.

**Proactive** through keeping in mind employers' long term interests by minimizing future problems through keeping things in order with proper documentation.

**Tech-savvy** with experience in various commercial and open-source operating systems (Android, Windows, Linux), office applications (entire MS Office suite, OpenOffice, LibreOffice, WPS Office), and marketing software (esp. social media).

Clean **driving** record and private **vehicle** available.

## Adaptable and Socially Adept

- Practice disciplines of varying **cultures**
- Lived, studied, and worked with several companies in **3 continents** with people from various walks of life
- Capable of effective **problem solving** especially due to having experience in troubleshooting and coaching people with different backgrounds and capacities

## Experience

**Customer Service Representative, Salesman, Marketer, and Coach** | No Dojo Ninja Dojo, Bujinkan Tori, 360 Combat Club | 2017 to current

- Responded to **queries** about training programs and related products
- Organized **events** with Freedom Pizza, Raw Love Vegan, Big Workout Show, and even hosted workshops in events such as Japanese Festival, Sikka Art Fair, and Yoga @ Ubermenzch Outdoor Cinema
- Demonstrated & **instructed** in various disciplines in accordance to varying interests & capacities
- Performed **sales & marketing** for various products & services through giving recommendations as per requirements, blogging, video-editing, and social media marketing

**System & Database Administrator and Purchaser** | Baker Tilly MKM & InforMap | 2005 to 2017

- **Filed** global database and wrote **manual** for map database technology
- **Installed** systems and applications with **documentation** for efficient use
- **Purchased** various up to date hardware and software

## Education & Certification

- **Driver's License** - Class G | Service Ontario | 2009
- **BBA in eBusiness** | American Intercontinental University | 2005
- Professional **Writing** and **Office** courses in IT | York U | 2003
- **High School** Diploma | Abu Dhabi International School | 2000
- **Translation** Certificate (Arabic to English and vice versa) | University of London | 1998

## Awards and Acknowledgements

- Bilingual: fluent in **English** and excellent in **Arabic**
- Always eager to **learn and develop** proven by having had completed multiple workshops in sales & marketing, various kinds of Yoga and Martial Arts, one in self defence, and one in acting
- Had two **acting** opportunities one of which was at a Jackie Chan movie (Vanguard)